



Application for P&C Membership for 2018
Woolloowin State School P&C Association
Please complete and return to the Secretary

Name:
Address:
Mobile phone:
Email address:

I am:

- A parent of a student attending the school
- A staff member of the school
- An adult interested in the school's welfare, and my date of birth is:_____.

I am:

- Applying for new membership
- Renewing my membership.

I apply for membership in the Woolloowin State School Parents and Citizens' Association and I undertake to:

- a) promote of the interests of and facilitate the development and further improvement of the School and the good order and management of the School; and
- b) comply with the constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the constitution, and any valid resolutions passed by the Association.

If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the *Education (General Provision) Act 2006*

Signature:..... **Date:**.....

Please complete and return to the P&C Secretary:

- Submit at the School office
- Scan and email to: wsspandc.secretary@gmail.com

P&C Secretary Use Date received:/...../2018 Meeting date:/...../2018 Secretary's signature..... Entered in P&C Register. <input type="checkbox"/>
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CODE OF CONDUCT

WOOLOOWIN STATE SCHOOL P&C ASSOCIATION

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

P&C Association members are to:

- act in the best interest of the total school community at all times
- conduct and present themselves in a professional manner and act ethically and with integrity at all times
- act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- remain objective and avoid personal bias at all times
- represent all members of the school community
- engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- make fair, transparent and consistent decisions
- provide objective and independent advice
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- treat official information with care and use it only for the purpose for which it was collected or authorised
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- not use confidential or privileged information to further personal interests
- be responsive to the requirements of the school community
- seek to achieve excellence in educational outcomes for all students at the school
- listen and respond to issues and concerns regarding strategy and policy
- work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2006* and the Department of Education and Training's policies and procedures relevant to P&C Association operations.

WSS P&C ASSOCIATION EXPRESSIONS OF INTEREST

Please indicate below if you are interested in joining any of the following; Executive Committee, Sub Committees and Working Groups for 2018 – you can select more than one.

Name	
Email Address	

EXECUTIVE COMMITTEE *Please indicate below if you will be nominating for any of the executive positions*

- President
 Vice President
 Treasurer
 Secretary

SUBCOMMITTEES: *To hold an officer position on any of the Sub committees you must be a member of the P&C*

- **Buildings and Grounds:** Development and implementation of the Master Plan
- **Fundraising:** Responsible for community and fundraising events throughout the year, including disco, fete, trivia night, Mothers/Father’s Day stalls, raffles etc, New ideas welcome
- **Wobbegongs Swim Club – (Effective term 4):** Management of the Swim Club. Swim Club runs in Term four and one. The club also participates in carnivals with other schools during the season.

Sub Committee	Chair	Secretary	Treasurer	Member
Buildings and Grounds				
Fundraising				
Wobbegong Swim Club				

WORKING GROUPS/OTHER ROLES

Please place a tick if you are interested in any of the below

	Parent Rep - Retail Operations (Tuckshop/Uniform)
	Grant Writing
	Parents supporting Sport
	Parents supporting Music
	Working Bees
	Garden

Sports – Support with Gala Days, Athletics, and District Carnivals

Music - Instrumental Music Program, Choir, Marching Band and Drum Majors

If you are unable to commit to a subcommittee or working group - Is there another way you can provide help? Do you have skills that may be useful? – Baker, Landscaping, Marketing, Finance, HR, Building/Engineering, General Trades etc, if so, please comment below:

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Please complete and hand to the office or email to wsspandc.secretary@gmail.com