



## Application for P&C Membership for 2023

Please complete and return to the P&C Secretary via the Front Reception / Office or secretary@wsspandc.com.au

<b>Name:</b>			
<b>Address:</b>			
<b>Mobile:</b>			
<b>Email:</b>			
<b>Blue Card</b>	Blue Card Number:	Expiry:	D.O.B:

**Membership: New / Renewal** (please circle one)

**I am a parent / caregiver / community member (over 18 years of age) at the school**

(please circle one)

I agree to be bound by the constitution of the P&C and by all valid resolutions passed by the Association. I agree to work within the boundaries of the Education (General Provisions) Act 2006. I agree to be bound by Education Queensland's Code of Conduct which includes the following:

- Personal Privacy – information obtained as a P&C representative **MUST** be considered confidential and treated accordingly,
- Courtesy, respect, dignity and fairness will be observed at all times,
- Discrimination against any person will not be tolerated (refer *Anti-Discrimination Act 1991*).

**I would be interested in volunteering a small amount of time for the following roles (circle as appropriate) which aim to improve school facilities and foster a sense of community within the school:**

Executive Member, General Member, Fundraising, Tuckshop Roster, Social Events (movies and trivia nights), Grant Writing, Grounds (working Bees), Swim Club.

<b>Signature:</b>	
<b>Date:</b>	

P&C Secretary Use

Date received: ...../...../..... Date accepted: ...../...../.....

Secretary's signature: ..... Entered in P&C Register:



## CODE OF CONDUCT FOR P&C ASSOCIATIONS

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

P&C Association members are to:

- act in the best interest of the total school community at all times
- conduct and present themselves in a professional manner and act ethically and with integrity at all times
- act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- remain objective and avoid personal bias at all times
- represent all members of the school community
- engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- make fair, transparent and consistent decisions
- provide objective and independent advice
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- treat official information with care and use it only for the purpose for which it was collected or authorised
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- not use confidential or privileged information to further personal interests
- be responsive to the requirements of the school community
- seek to achieve excellence in educational outcomes for all students at the school
- listen and respond to issues and concerns regarding strategy and policy
- work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2006* and the Department of Education, Training and Employment's policies and procedures relevant to P&C Association operations.

**Signed:** \_\_\_\_\_

**Dated:** \_\_\_\_\_